COUNTY OF CATTARAUGUS INDUSTRIAL DEVELOPMENT AGENCY

BOARD MEETING MINUTES

Tuesday, October 22, 2019 CCIDA Offices Ellicottville, New York 11:15 a.m.

Roll Call: -Taken-

Members Present:

Mr. Thomas Buffamante - Chairman

Mr. Joseph Higgins Mr. Brent Driscoll Mr. James Snyder Mr. Vergilio Giardini

Excused: (Work related)

Mr. Michael Wimer Mr. John Stahley

CCIDA Staff/Counsel:

Mr. Corey R. Wiktor, Executive Director CCIDA

Mr. George Cregg, Jr. - Legal Counsel, Hodgson Russ Mr. Robert McLaughlin – Legal Counsel, Hodgson Russ

Presenters/Guests:

Ms. Courtney Curatolo - Small Business Development Center

Mr. John Thomas – The Villager, Newspaper

Mr. Rick Miller - Olean Times Herald

Mr. Eric Miller - Allegany Catt Wind

Chairman, Thomas Buffamante called the meeting to order at 11:17 a.m.

A roll call of the Board of Directors of the CCIDA was taken Mr. Buffamante, Mr. Driscoll, Mr. Higgins, Mr. Snyder, and Mr. Giardini were present. Mr. Wimer and Mr. Stahley were excused for business/work related meetings.

APPROVAL OF MINUTES:

A Motion was made by Brent Driscoll with a second by Thomas Buffamante to accept the September 10, 2019 CCIDA Board Meeting Minutes as submitted with changes made. Motion Carried

Presentation

Mr. Wiktor first introduced Ms. Courtney Curatolo from Small Business Development Center. Courtney has become a member of the Economic Development team here in Cattaraugus County bringing with her a breath of fresh air with much needed assistance in many different categories for Small Businesses.

The Small Business Development Center covers a three (3) County area which includes Cattaraugus County. They offer online workshops and classes for all small businesses which is any business less than 500 employees. They also offer business plan guidance, loan packaging, construction assistance, marketing, and Social Media guidance. They also have a Small Business Academy which is online on-demand self-paced program. They offer professional development classes, workshops and certifications for small business owners, managers and entrepreneurs. Courtney stated that they have a very generous Veterans Business Assistance Program. The SBDC provides specialized assistance to veterans and family members interested in small business ownership.

Courtney Curatolo has asked the CCIDA Board members to spread the word that these programs are out there and available for Small Businesses and it is free of charge. Mr. Wiktor thanked Courtney Curatolo for her presentation and is looking forward to working with her on future projects.

New Applications/Projects

(#1) Four Mile Brewing/Hellbender Development, Inc.:

Mr. Wiktor stated that back in 2014 Four Mile Brewing/Hellbender Development did a project with the assistance of the CCIDA. They are again looking at the CCIDA's assistance to do a renovation of 210 E. Greene Street which was originally a warehouse with approximately 47,000 sq. ft. of space. They would like to purchase canning equipment, install a new roof, and make leasehold improvements which would be beneficial for expanding manufacturing for Four Mile Brewing and increase the exposure and usage by Allegheny Adventurers.

They will be renovating all three (3) floors with the top floor encased in glass for use as a banquet facility overlooking the Allegany River.

Four Mile Brewing was awarded a substantial amount in the DRI, Downtown Olean Revitalization Initiative, which will also assist with this Phase II Project for Four Mile Brewing Inc. The renovations would also make it feasible for Urban Biosphere a new startup Company located in Olean, New York to make additional renovations and utilize a portion of the space for their new business. They are also looking at renting space to a

Kayak Company which will use a portion of this warehouse for storage of kayaks. Total project cost/investment of: \$850,000 (+,-).

Corey Wiktor stated that he is very excited about this project as Four Mile Brewing -Hellbender Development LLC will be embarking on their second project with the CCIDA. It is always a good thing when we have a customer/client return for a second project. We wish them the very best!

RESOLUTIONS:

A Motion was made by Joseph Higgins, seconded by Brent Driscoll, RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OF COUNTY OF CATTARAUGUS INDUSTRIAL DEVELOPMENT AGENCY TO HOLD A PUBLIC HEARING REGARDING A PROPOSED PROJECT TO BE UNDERTAKEN FOR THE BENEFIT OF FOUR MILE BREWING, LLC AND HELLBENDER DEVELOPMENT, LLC. A Roll Call vote was taken, Mr. Buffamante, Mr. Driscoll, Mr. Higgins, Mr. Snyder, and Mr. Giardini, voted yes. Mr. Wimer and Mr. Stahley were excused for business/work related meetings. Motion Carried

A Motion was made by Brent Driscoll, seconded by Joseph Higgins, RESOLUTION DIRECTING THE EXECUTIVE DIRECTOR OF COUNTY OF CATTARAUGUS INDUSTRIAL DEVELOPMENT AGENCY TO TAKE CERTAIN ACTIONS UNDER ARTICLE 8 OF THE ENVIORNMENTAL CONSERVATION LAW IN CONNECTION WITH A PROPOSED PROJECT TO BE UNDERTAKEN FOR THE BENEFIT OF FOUR MILE BREWING, LLC AND HELLBENDER DEVELOPMENT, LLC. A Roll Call vote was taken, Mr. Buffamante, Mr. Driscoll, Mr. Higgins, Mr. Snyder, and Mr. Giardini voted yes. Mr. Wimer and Mr. Stahley were excused for business/work related meetings. Motion Carried

(#2) Olean Manor, Inc.:

Olean Manor Inc. has asked the CCIDA for assistance in Phase II of their Field of Dreams Project. The project will consist of the construction of 12 cabin style homes on the Field of Dreams campus. They will also be constructing an outdoor amphitheater, new walking nature trail, and construction of a utility building and also some additional minor upgrades to the current facility and campus.

Total project cost/investment of: \$3,500,000 (+,-).

RESOLUTIONS:

A Motion was made by Joseph Higgins, seconded by Brent Driscoll, RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OF COUNTY OF CATTARAUGUS INDUSTRIAL DEVELOPMENT AGENCY TO HOLD A PUBLIC HEARING REGARDING A PROPOSED PROJECT TO BE UNDERTAKEN FOR THE BENEFIT OF OLEAN MANOR, INC. A Roll Call vote was taken, Mr. Buffamante, Mr. Driscoll, Mr. Higgins, Mr. Snyder, and Mr. Giardini, voted yes. Mr. Wimer and Mr. Stahley were excused for business/work related meetings. Motion Carried

A Motion was made by Brent Driscoll, seconded by Joseph Higgins, RESOLUTION DIRECTING THE EXECUTIVE DIRECTOR OF COUNTY OF CATTARAUGUS INDUSTRIAL DEVELOPMENT AGENCY TO TAKE CERTAIN ACTIONS UNDER ARTICLE 8 OF THE ENVIORNMENTAL CONSERVATION LAW IN CONNECTION WITH A PROPOSED PROJECT TO BE UNDERTAKEN FOR THE BENEFIT OF OLEAN MANOR, INC. A Roll Call vote was taken, Mr. Buffamante, Mr. Driscoll, Mr. Higgins, Mr. Snyder, and Mr. Giardini voted yes. Mr. Wimer and Mr. Stahley were excused for

Resolutions from Prior Applications/Projects that are in Process

-HoliMont Inc.:

A Public Hearing was held at the CCIDA Offices on Tuesday, October 8, 2019 at 9:30 a.m. for the HoliMont Inc. 2019 Project with the CCIDA. For the record, no one was in attended the public hearing.

RESOLUTION:

A Motion was made by Brent Driscoll, seconded by Joseph Higgins, RESOLUTION AUTHORIZING EXECUTION OF DOCUMENTS IN CONNECTION WITH A CERTAIN PROJECT FOR HOLIMONT, INC. (THE "COMPANY") A Roll Call vote was taken, Mr. Buffamante, Mr. Driscoll, Mr. Higgins, Mr. Snyder, and Mr. Giardini voted yes. Mr. Wimer and Mr. Stahley were excused for business/work related meetings. Motion Carried (Mr. Buffamante did note that his firm does business with HoliMont Inc. but they have no financial interest or direct involvement in this proposed project.)

-Sunny Olean, LLC:

This project was an Adaptive Reuse Project was originally started in 2016 and is now being refinanced into one Project with a new application in March 2019 which will combine the financing into one note. The IDA will be closing on the deal within the next month. Reconstruction will start on the building on W. State Street this winter. Both projects are ground floor retail and upper floor market rate housing.

RESOLUTION:

A Motion was made by Brent Driscoll, seconded by Joseph Higgins, RESOLUTION AMENDING A RESOLUTION ENTITLED "RESOLUTION AUTHORIZING EXECUTION OF DOCUMENTS IN CONNECTION WITH A LEASE/LEASEBACK TRANSCATION FOR A PROJECT FOR SUNNY OLEAN LLC (THE "COMPANY") AND AUTHORIZING THE MODIFICATION CERTAIN DOCUMENTS WITH RESPECT TO THE 2017 SUNNY OLEAN LLC PROJECT. A Roll Call vote was taken, Mr. Buffamante, Mr. Driscoll, Mr. Higgins, Mr. Snyder, and Mr. Giardini voted yes. Mr. Wimer and Mr. Stahley were excused for business/work related meetings. Motion Carried

-North Delaware Holdings/Steelhouse of Buffalo, LLC.:

Steelbound Brewery is looking to purchase a parcel of property adjacent to their existing facility in Ellicottville for future development. Steelbound would like to include this new parcel with their existing IDA leasehold interest parcel along with a refinance from their lender, Cattaraugus County Bank.

RESOLUTION:

A Motion was made by Brent Driscoll, seconded by Joseph Higgins, RESOLUTION AUTHORIZING THE MODIFICATION CERTAIN DOCUMENTS WITH RESPECT TO THE ACQUISITION OF CERAIN PARCELS OF LAND IN CONNECTION WITH THE NORTH DELAWARE HOLDINGS LLC AND STILLHOUSE OF BUFFALO, LLC PROJECT. A Roll Call vote was taken, Mr. Buffamante, Mr. Driscoll,

Mr. Higgins, Mr. Snyder, and Mr. Giardini voted yes. Mr. Wimer and Mr. Stahley were excused for business/work related meetings. **Motion Carried**

*Uniform Tax Exemption Policy-Adaptive Reuse Policy-PILOT:

In order to advance a regional strategy for development consistent with the frame work for Regional Growth. The CCIDA should pursue an Adaptive Reuse Strategy that encourages the redevelopment of old structures or sites for new purposes consistent with this plan. A Public Hearing was held on October 15th at 9:00 a.m. in the Olean Municipal Building. There were two people that attended this Public Hearing and only favorable comments were made/received in regards to the changes to the PILOT.

This new program has been very beneficial to several projects in Cattaraugus County. To date, we have assisted 7 projects, in 6 Communities in Cattaraugus County with over \$12 million dollars in redevelopment.

One example of this program being extremely successful was in Randolph, New York with Reid Smith who had renovated several vacant buildings into a laundry mat, six apartments and a gym. These types of projects are cost prohibitive without the assistance of the tax exemptions of the CCIDA. These are not new builds they are renovating existing buildings which may have been sitting for a number of years which makes it more expensive to bring them up to code.

RESOLUTION:

A Motion was made by Brent Driscoll, seconded by Joseph Higgins, RESOLUTION ADOPTING COUNTY OF CATTARAUGUS INDUSTRIAL DEVELOPMENT AGENCY'S UNIFORM TAX EXEMPTION POLICY. A Roll Call vote was taken, Mr. Buffamante, Mr. Driscoll, Mr. Higgins, Mr. Snyder, and Mr. Giardini voted yes. Mr. Wimer and Mr. Stahley were excused for business/work related meetings. Motion Carried

-ELECTION OF OFFICERS: 2020 - COUNTY OF CATTARAUGUS INDUSTRIAL DEVELOPMENT AGENCY

<u>Chairman:</u> <u>Mr. Thomas Buffamante</u>

First Vice Chairman: Mr. Joseph Higgins
Second Vice Chairman: Mr. James (Joe) Snyder

Secretary: Mr. Michael Wimer

First Assistant Secretary: Mr. James (Joe) Snyder

Treasurer: Mr. Brent Driscoll
Director: Mr. Dick Giardini
Director: Mr. John Stahley

Audit Committee Members of the CCIDA:

Chairman: Mr. Thomas Buffamante

Member: Mr. Brent Driscoll
Member: Mr. Michael Wimer

Governance Committee Members of the CCIDA:

Chairperson: Mr. Joseph Higgins
Member: Mr. James Snyder
Member: Mr. Dick Giardini
Member: Mr. John Stahley

Finance Committee: Revenue Bond Issuances:

Chairperson: Mr. Brent Driscoll

Member: Mr. Thomas Buffamante Member: Mr. Michael Wimer

A Motion was made by Joseph Higgins to accept the slate of officers for the County of Cattaraugus Industrial Development Agency as proposed, seconded by James Snyder. All Board Members were in favor. Mr. Wimer, and Mr. Stahley were excused. Motion-Carried

A Motion was made by Mr. Driscoll, seconded by Mr. Buffamante to accept the 2020 CCIDA Board Meeting Schedule as presented. All Board Members were in favor. Mr. Wimer, and Mr. Stahley were excused. Motion-Carried

FINANCIAL REPORT:

-September Income was \$2,000.00 from Application fee and NYS DOT lease of land for equipment parking.

A Motion was made by Brent Driscoll, seconded by Joseph Higgins to approve the Financial Report for September 2019 as prepared. A Roll Call vote was taken, Mr. Buffamante, Mr. Driscoll, Mr. Higgins, Mr. Snyder Mr. Giardini, voted yes. Mr. Wimer and Mr. Stahley were excused for business/work related meetings. Motion Carried

The Proposed 2020 CCIDA Operating Budget has been submitted to the Cattaraugus County Treasurer for any comments and has also been posted on the CCIDA website prior to October 30th to be in compliance with the Authority Budget Office.

A Motion was made by Brent Driscoll, seconded by James Snyder to adopt the Proposed 2020 Operating Budget for the CCIDA as presented. A Roll Call vote was taken, Mr. Buffamante, Mr. Driscoll, Mr. Higgins, Mr. Snyder Mr. Giardini, voted yes. Mr. Wimer and Mr. Stahley were excused for business/work related meetings. Motion Carried

-Mr. Wiktor mentioned that we are currently working on three (3) closings which include Sunny Olean LLC, Portville Solar and West Valley Solar. We anticipate all of these projects to close by the end of the year. Mr. Wiktor stated that we are looking at \$270,000 in additional income by year end.

*Active Project Update; HK Olean Hotel LLC/Hampton Inn Olean:

The Hampton Inn and Suites under construction at 1404 Buffalo Street is expected to open in July 2020. According to David Hart, president and CEO of Hart Hotels, which is spearheading the project with the Krog Group of Orchard Park. The hotel will feature 90 bedrooms and a modified plan for spaces to accommodate small meetings. The Hampton project will be the first development in the Brownfield Opportunity Area. Twenty-eight full time equivalent jobs will be created, and 20 of them will be available for individuals in low to

moderate income levels. Mr. Hart pointed to the positive outcomes expected from building the hotel. He thinks there is a mini revival going on in the Southern Tier. They also do not expect any adverse impact to the other hotels in the area. They are looking at hiring 70 local tradesmen during the construction of this facility. Please see Article that was included in your packet in regards to ("New Hampton Inn set to open in Olean in Summer 2020").

*Update: IDA Solar PILOT:

-We have continued to research the IDA's Solar PILOT- Dollar amount per megawatt installed for commercial solar farms in Cattaraugus County. We have done quite a bit of work, research, and discussion on this topic. I have also met with three (3) solar companies over the past month regarding proposed solar farms here in Cattaraugus County. Mr. Wiktor stated that he believes the size of projects that will be brought to the CCIDA for consideration will be in the range of 2-7 mw of solar generation.

Mr. Wiktor said that during his investigation, he has talked with two (2) accounting firms, NYSERTA and other IDA's to see how they would come up with a number to charge for installed panel on a per megawatt basis. Mr. Wiktor suggested looking at a range of 0-5 mw set at 6,000/mw, 5.1 - 10 mw set at 6,800/mw, 10.1 - 20 mw at 7,000/mw, and over 20 mw would be determined by scope and size of project. Terms would be 15 to 25 years duration. Mr. Wiktor suggested the 25-year term so that it would be locked in for a number of years for all new solar projects and also to include a 2% increase/year for 0 - 20 mw solar projects.

Mr. Wiktor is putting together a listing of the current and new applications that have been received and how many megawatts they are and what they would be with the new rates that are being proposed.

Mr. Wiktor stated that since the September 10th CCIDA Board Meeting he has had three (3) meetings with different solar developers. This brings the total to five (5) possible solar projects in the Cattaraugus County area. Mr. Wiktor feels right now there is a big push to develop solar farms however he feels that the push will fade.

*Update: Southern Tier Angel Fund:

-Over the past several months, we, in conjunction with a consortium of potential investors have begun researching and looking to create an "Angel Investor" fund between Chaqt., Cattaraugus & Allegany Counties. There is a need within our Region for this type of funding/investing especially with new startup businesses. In June 2018, Richard initially presented to the IDA Board about this proposed fund.

The purpose for this presentation is to update the Board on its milestone completed year to date, and to see possible IDA investment in to this very much needed endeavor and fund. Handouts were included in the packets for additional information.

Mr. Wiktor advised the CCIDA Board that Chautauqua County, Allegany County and STEDO are looking like they will be joining the Angel Fund. At this time checks have been received from eight (8) investors.

*Executive Directors Reports:

-Internal (IDA Meetings/Discussions):

- ✓ Good News: The new call center in Olean will be opening very soon. They have hired 22 new people and will be hiring more. We have already begun discussions on a phase II aspect. This is excellent news for the County and Olean.
- ✓ Meeting with City of Olean Mayor Aiello regarding various projects and updates that are occurring in the City of Olean.
- ✓ Met with Joanne Campanga for Bank of America in regards to financing opportunities for a possible warehouse project within Cattaraugus County.
- ✓ Attended the WRC Board meeting at the ECIDA. At this meeting we did approve a loan for financing a project within Cattaraugus County. Good news!
- ✓ Met with a developer who is considering doing an Adaptive Reuse Project in Randolph. More to follow should this proposed project proceed.
- ✓ Met with Mark Storch with Storch Development regarding possible district energy plant to be built in the Olean area, should they locate enough businesses willing to go in on it. More to come as well.
- ✓ Attended the monthly CCBDC Board meetings relating to small business loans within Cattaraugus County.
- ✓ Met with Sean Doyle from The Hamburg IDA regarding a manufacturer that has operations in both Counties, seeing ways we can assist their possible development.
- ✓ Attended the monthly Olean Business Development Board meetings.
- ✓ Attended the "Be in Buffalo Event", which was put on by Invest Buffalo Niagara to its members. An excellent event, spent a half-day with 5 site selectors and held many discussions relating sites, ideas and projects within Cattaraugus County. Please see the handouts that were included within your Board Packets.
- ✓ President's Advisory Council on Economic Development: PACED Business Proposal conference call on September 20, held by JCC in regards to Start Up NY and a business that is looking to locate in Cattaraugus County/Olean.
- ✓ Attended the monthly Cattaraugus County Economic Development Team Meetings.
- ✓ Met with Earl Wells with E4 Communications regarding his services and what he provides to area IDA's. More to come on this.

- ✓ Had a lunch with Greg Sehr to discuss area and local economic development projects.
- ✓ Had 3 calls/meetings with Solar Companies who are looking to develop commercial solar projects within Cattaraugus County.
- ✓ Have met with IBN & ESD regarding a proposed large project, "Project Block". We are actively working on this and getting all requested information to the proposed project developer on a few sites within Cattaraugus County.
- ✓ Was on a webinar with Invest Buffalo Niagara that outlined and discussed all of the possible benefits that are available to projects. This was a good refresher.
- ✓ Met with Rich Shechter from Cushman Wakefield regarding possible development sites and projects within Cattaraugus County. Making them aware of what sites and buildings that are available.
- ✓ Attended BNP Executive Forum at the Buffalo Niagara Partnership.
- ✓ Met with a local manufacturer regarding a possible expansion project. More to come on this. This would be great news!
- ✓ Attended the "Regional Business Committee" Meeting at Southern Tier West.
- ✓ Met with a local developer who is considering a possible project on Brownfield land in the City of Olean.
- ✓ Discussed PILOT's and how they work with several school business managers of how the IDA's PILOT's work and are established when projects are set.
- ✓ Met with Todd Cecil from TerraPact regarding some possible new initiates with the IDA's owned railroad and its right-away.
- ✓ Met with Mike Giardini with Kinley Construction for various project updates.
- ✓ Met with a local tourism destination project who is considering a fairly large investment to their facility. More details to follow, possible early 2020 application.
- ✓ Met with a housing study representative who is updating the market rate housing study for the City of Olean.
- ✓ Attended the Olean CEO Monthly Meeting in October.
- ✓ Conference call for the Angel Investor proposed Fund.
- ✓ Attended the Monthly Invest Buffalo Niagara Board meeting.

-External (Points of Interest relating to the CCIDA):

✓ A Plan for Tomorrow – Invest Buffalo Niagara launched a regional talent attraction initiative called "Be in Buffalo" to showcase the innovative people, inspiring places, and extraordinary things about life in Buffalo Niagara. I also have a few Buffalo Niagara Relocation Guides available if anyone would like one.

- ✓ <u>Buffalo News Article</u>: "New 'Be in Buffalo initiative tout's midlevel jobs to lure workers". A follow up from the event I attended on Sept. 19th.
- ✓ <u>Buffalo News Article</u>: "What's at stake in luring talented workers? The future of Buffalo". Excellent article on talent search and luring "Ex-Pats" back to WNY.
- ✓ <u>Southern Tier West Regional Planning and Development Board</u>: Attended a meeting on October 7, 2019 in regards to Southern Tier West Regional Business Committee. Our Round table group from Chaqt. Catt and Allegany Counties.
- ✓ <u>Buffalo Niagara Business Incentives</u> Confirmation: Invest Buffalo Niagara-Meeting on incentives for development projects in WNY.
- ✓ <u>Job Fair</u>: To be held on October 18, 2019 at the Cattaraugus County Fairgrounds in Little Valley, NY from 8:30 a.m. 12:00 p.m. -WILMA Event weekend on Oct.19th & 20th. Nineteen Employers were there looking for prospective work force/employees.
- ✓ We are your DOL: October 8, 2019 the Department of Labor held a Job Fair at the Cattaraugus County Career Center in Olean, NY from 11:30 a.m. to 1:30 p.m.
- ✓ <u>Olean Times Herald Article:</u> "Manny Hanny developer conferring with local CEOs on plans".
- ✓ YMCA Community Leader Forums held on October 3, 2019 at the Olean YMCA.
- ✓ <u>Olean Times Herald article</u>: "Sparks flew for students in more ways than one during Dream I Do It day". The goal of the program is to promote science, technology, engineering and mathematics careers for students from New York State and Pennsylvania.
- ✓ <u>Olean Times Herald article</u>: "Summer months very good for Airbnb hosts in Cattaraugus, Allegany counties". Across five Western New York counties, Airbnb recorded 93,300 summer guests with \$8.6 million in short-term rentals.
- ✓ <u>Olean Times Herald article</u>: "New York & Lake Erie Railroad to host Fall foliage Train Ride Saturday". The last fall foliage train ride will be held on October 18th from Gowanda to South Dayton. Three cars will carry up to 180 leaf peepers, according to NY & LE Railroad President Bob Dingman, who will be the train's engineer on Saturday.
- ✓ <u>Camoin Associates article</u>: "Considering the Reasonableness of Development Assistance Incentives". Questions economic developers should ask to confirm the reasonableness of incentives being offered.
- ✓ <u>NY Torch:</u> "Trucking NY's natural gas gap". Instead of having pipelines to carry the natural gas they are trucking it putting more as trucks on the road.
- ✓ Billings Sheet Metal Inc. Monthly Market Bulletin September 2019.
- ✓ Billings Sheet Metal Inc. is celebrating their 30th Anniversary in November 2019.
- ✓ LaunchNY: 2018 Annual Report.

- ✓ <u>Area Development</u>: "2019 Top States for Doing Business: Georgia Ranks #1 Sixth Year in a Row". Looking at the list New York is listed as 18th.
- ✓ <u>RochesterFirst</u>: "President's windmill hatred is a worry for booming industry".

 Wind industry leaders and supporters fear that the federal government, under Trump, may be pulling back from what had been years of encouragement for climate-friendly wind.

Adjournment:

A Motion was made by Joseph Higgins seconded by James Snyder to adjourn the meeting at 1.45 p.m. All in Favor – Motion Carried.

* Next CCIDA Board of Directors Meeting: Tuesday December 10th at 11:15 a.m. at the CCIDA Offices in Ellicottville, New York.